

MITCHELL HUMPHREY

FMS-DocuView

Your Paperless Office Solution

FMS II

FMS-DocuView, from Mitchell Humphrey, paves the way for a paperless office by enabling you to scan important paper documents such as invoices, warranties, or contracts. An e-document is then created which maps to the associated FMS system document and associates it with a specific FMS system entity such as a customer, vendor, or asset.

Once the documents are scanned into the system, you can perform on-line inquiries and drill-down to view image file(s).

In addition, certain users have the ability to attach notations to the image, highlight portions of the image or tag the image with a specific status such as 'RECEIVED' or 'PAID.'

Your Company Name Your Company Slogan Your Company Street Address City, State, ZIP 000.000.0000 Fax 000.000.0000						INVOICE	
						INVOICE NO: DATE: January 6, 2005	
To:			Ship To:				
SALESPERSON	P.O. NUMBER	DATE SHIPPED	SHIPPED VIA	F.O.B. POINT	TERMS		
QUANTITY	DESCRIPTION			UNIT PRICE	AMOUNT		
					\$ 0.00		
					\$ 0.00		
					\$ 0.00		
					\$ 0.00		
					\$ 0.00		
					\$ 0.00		
					\$ 0.00		
					SUBTOTAL \$ 0.00		
					SALES TAX		
					SHIPPING & HANDLING		
					TOTAL DUE \$ 0.00		
<small>Make all checks payable to: Your Company Name If you have any questions concerning this invoice, call: Contact Name, Phone Number</small>							
THANK YOU FOR YOUR BUSINESS!							

SAVES YOU TIME, SPACE, AND MONEY

FMS-DocuView saves space by eliminating the need to keep large paper files. It also saves time by keeping documents at users' fingertips.

Finally, FMS-DocuView saves money by keeping all relevant documents needed to perform an audit within the system, so auditors can quickly and easily access the required information.

THE RIGHT SOLUTION FOR YOUR ORGANIZATION

No matter what industry you're in or what function you perform, FMS-DocuView can have a positive impact on time, money and decision making.

For more information about how FMS-DocuView can meet your organization's needs both now and in the future, call (800) 237-0028 or e-mail us at sales@mitchellhumphrey.com.



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