

ZONING MANAGER

Mitchell Humphrey's Zoning Manager (ZM) increases the efficiency of municipal staff by better organizing the large amount of information associated with zoning applications, inspections, and violations. ZM also enables close coordination with the construction department, and can provide an easy means of tracking complaints, reporting financial transactions, and viewing properties and zoning ordinances.

- Increase Staff Efficiency – Reduce paperwork and improve the efficiency of your staff. Our seamless software solution eases workflow by putting all of the information relating to a particular block and lot in one spot, accessible by personnel throughout the municipality.
- Improve Inter-Departmental Communications – Coordinates information exchange between Zoning and Construction/Building Departments. Zoning applications automatically feed into GSS Construction Project Manager or can be forwarded to increase collaboration between the Building and Zoning functions.
- Quickly Find Zone Requirements – Zone requirements are linked to each new application. Zoning Manager allows you to centrally maintain your Chart of Requirements for each zone on the software, so all of your staff will have access without resorting to manually looking up regulations in requirement books.



- Easy-to-Use Interface – Be up and running quickly with our Windows-based software. After a few hours of training, everyone in your office will be able to efficiently manage your municipality's zoning approval process.
- Customizable Reports – Flexible report generator offers multiple reporting options. Our software comes with multiple reports (many of which are configurable by the user) including stale applications, lists of inspections, and zoning complaints.
- Tax Utility Program – Maximize the effectiveness of your data. Since our property data is stored in a centralized database, the Tax Utility program can link the Tax Assessor data to all of your GSS modules. Property owner updates entered by the Tax Assessor can be delivered to, and accessed by, all of the GSS modules, except Fire Prevention.

HOW DOES IT WORK?

Using the system, personnel throughout the municipality can access information on zoning applications, decreasing the time needed to respond to constituent inquiries, as well as increasing the number of applications that can be processed without increasing personnel expenses.

Zoning and Building Departments can share information on applications automatically. Once an application is entered and approved by the Zoning Department, Construction Project Manager is immediately updated with the application information. If a municipality is not using Construction Project Manager, then reports can be created in order to share information between the two departments.

Information can also be shared more quickly with constituents attempting to usher applications through the complex building permit process. Clerks can access information on zoning applications without having to track down or phone Zoning Department officials.

Zoning Manager makes zoning personnel more efficient by maintaining zone requirements on the computer. Zoning applications are immediately linked with appropriate zone requirements to ease the process of verifying conformity with zoning standards. If zone requirements change, zoning departments have complete flexibility to modify requirements on the computer.

The reports that are generated by the Zoning Manager help prevent applications from going 'stale,' and provide other information for efficiently managing the Zoning Department.

PRODUCT FEATURES:

- Windows-based, easy-to-use, and field proven application
- Organizes application information, including decisions and rationale
- Tracks complaints and maintains record of notices and inspections
- Records summons and closure dates
- Records fees and payment history
- Automatically generates a personalized letter notifying applicant of closure issues and prints permits
- A chart of zoning requirements can be maintained within the system so that each application can be easily compared with local zoning standards
- Generates many helpful, pre-formatted reports, including reports of stale applications, list of inspections, and zoning complaints



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